



# **PHENDEI JUNGNE WELFARE DEVELOPMENT SOCIETY**

VILLAGE: LISH, PO/PS: DIRANG  
WEST KAMENG DISTRICT, ARUNACHAL PRADESH

**MINUTES OF THE FIRST GENERAL MEETING OF THE PHENDEI JUNGNE  
WELFARE DEVELOPMENT SOCIETY HELD ON 8<sup>TH</sup> AUG. 2022.**

At the very se: Shri Sange Tsering, Secretary of the proposed Phendei Jungne Welfare Development Society, welcomed all the members present in the meeting and thanked all of them for their active cooperation for the formation of the proposed society. The Secretary then requested Shri, Dorjee Tashi Thongkhar, President of the society to preside over the meeting as per the agenda.

The President also welcomed all the members and informed the house that formation of society is very much necessary for initiating any kind of activities for all round development. Further he requested to go through the agenda and Bye-Laws to be discussed and resolution to be adopted thereof:-

**Agenda No.1.      Name and Style of the society.**

The President proposed the name and style of the society as PHENDEI JUNGNE WELFARE DEVELOPMENT SOCIETY and informed the house whether any amendment is required for the change of the name of the society.

**Resolution:**      As all the members were contented with the name and style of the society, the chairman proceeded for the 2<sup>nd</sup> agenda.

**Agenda No.2.      Registration of the Society.**

The President then appraised the house regarding registration of the society under Societies Registration Act without which the society is unable to function.

**Resolution:**      The members of the society requested the President to get the society registered immediately and the position may be informed to the house in the next General Body Meeting of the society.

**Agenda No.3.      Amendment of Bye-Laws.**

The President informed the house to go through the Bye-Laws of the society given to them and welcomed any kind of modification in the Bye-Laws if it is felt necessary.

**Resolution:** As the members were satisfied with the Bye-Laws of the society, the General Secretary requested the President to proceed for the next agenda.

**Agenda No.4.      Opening of Society's Account.**

The President informed the house that an account shall be opened and operated in the name of the society after the society is registered in which all the funds of the society will be safely deposited and transactions made. The account will be jointly operated by the President and the Secretary.

**Resolution:      The General Body accepted the proposal.**

The President proposed for an open house discussion. After thorough discussion the General Body submitted a memorandum to the Executive Board.

**1. Opening of an Office of the Society.**

The Executive Board approved the proposal submitted by the General Body for opening of the Society Office at Lish village, PO/PS: Dirang, West Kameng District, Arunachal Pradesh. Pin-790101

**Audit Related.**

For realization of funds and deposits acquired by the society, the Chairman authorized the auditor of the society to conduct annual audit in regard of financial matters and the reports shall be placed in the every General Body meeting of the society.

**2. Aims and objectives of the society.**

Although the General Body members of the society were satisfied with the aims and objectives of the society yet resolved for further expansion of the aims and objectives as and when felt necessary for inclusion.

## **RESOLUTION**

The Executive Board and the Members of the General Body of the Phendei Jungne Welfare Development Society are as follows:-

<b>Sl. No.</b>	<b>Name</b>	<b>Designation</b>
1.	Shri. Dorjee Tashi Thongkhar	President
2.	Shri. Dorjee Ngoimu	Vice President
3.	Shri. Sange Tering	Secretary
5.	Smti. Nirmala Devi Rai	Treasurer
6.	Smti. Phurpa Lhamu Ngoimu	Auditor
7.	Shri. Suraj Kumar	Advisor
8.	Shri. Lobsang Tsering	Games & Sports Secretary
9.	Smti. Leiki Chhojom	Cultural Secretary
10.	Smti. Leiki Droma	Assistant Cultural Secretary

At the conclusion of the meeting the convener extended vote of thanks to all the members of the society present in the meeting and he also extended good wishes for grand success of the society.

**MEMORANDUM AND BYE LAWS OF  
TSERING JANGMU MEMORIAL TRUST, BOMDILA, WEST KAMENG DISTRICT, ARUNACHAL  
PRADESH.**

**ARTICLE 1:**

**a) NAME OF THE SOCIETY**

The name of the society shall be **“PHENDEI JUNGNEY WELFARE DEVELOPMENT SOCIETY”**.

**b) REGISTERED OFFICE**

The Head Office of the Society will be at Lish village under Dirang circle of West Kameng District in Arunachal Pradesh.

**c) OFFICE ADDRESS**

Village : Lish  
PO/PS : Dirang, West Kameng District  
Arunachal Pradesh. Pin Code-790101.

**1) i) AIMS & OBJECTIVES**

- a) To preserve the old aged Cultural heritage of the region.
- b) To promote and develop cultural integration with the mainstream of various cultural lives of our country in general.
- c) To accelerate and infuse the useful knowledge pertaining to educational development in the states.
- d) To establish and maintain “peace and tranquillity in the Society.
- e) To organize Buddhist Cultural Festivals.
- f) To promote Gonpa’s Mani Dungyur for renovation and other community activities.
- g) To promote and generate employment through small scale industries.
- h) The society must be clotted work/contract of Dirang circle to generate funds for the Society.
- i) To promote the traditional Unity and solidarity among the people.

- j) To act as a body with missionary zeal in the fields of social welfare, medical care, education and social service for the well-being of the people.
- k) To establish a School, College & Medical dispensary to cater the needs for public of the region.
- l) To promote traditional healthcare and construct medical college, health service centre, nurse midwife training centre, research and training centre for herbal medicines, homeopathic drugs, ayurvedic drugs etc.

**'CERTIFIED TO BE CORRECT COPY OF MEMORANDUM AND BYE LAWS'**

**ii) ACTIVITIES:**

The society shall undertake and carryout any activities, which are in consonance with the aims and objectives of the society.

- 2) The income, money and properties of the Society in whatever manner acquired or derived shall be applied solely towards the maintenance, upkeepment and improvement of the society and for the promotion of its objectives and ideals and no portion thereof shall be paid or transferred by way of profit to the members.
- 3) Name, address and occupation of the members of the society to which the management of the same has been entrusted by rules and regulations:

<u>Designation</u>	<u>Name &amp; Address</u>
<b>1. President</b>	<b>Shri, Dorjee Tashi Thongkhar</b> C/o- Lt. Norbu Village: Lish, PO/PS: Dirang West Kameng District, Arunachal Pradesh
<b>2. Vice President</b>	<b>Shri Dorjee Ngoimu</b> C/o- Lt. Teleng Norbu Village: Rahung, PO/PS: Dirang West Kameng District, Arunachal Pradesh
<b>3. Secretary</b>	Shri Sange Tsering C/o- Lt. Dorjee Village: Jyotinagar, PO/PS: Dirang West Kameng District, Arunachal Pradesh
<b>4. Treasurer</b>	Smti. Nirmala Devi Rai C/o- Lt, Madan Kumar Rai Village: Ramacamp, PO/PS:Dirang West Kameng District, Arunachal Pradesh

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|--|---|
| <b>5. Auditor</b>                      | Smt. Phurpa Lhamu Ngoimu<br>C/o- Dorjee Ngoimu<br>Village: Rahung, PO/PS: Dirang<br>West Kameng District, Arunachal Pradesh |
| <b>6. Advisor</b>                      | Shri. Suraj Kumar<br>C/o- S.K. Gajmir<br>Village: Ramacamp, PO/PS: Dirang<br>West Kameng District, Arunachal Pradesh        |
| <b>7. Games &amp; Sports Secretary</b> | Shri. Lobsang Tsering<br>C/o- Sangcho<br>Village: Chug, PO/PS: Dirang<br>West Kameng District, Arunachal Pradesh            |
| <b>8. Cultural Secretary</b>           | Smti. Leiki Chhojom<br>C/o- Lt. Norbu<br>Village: Lish, PO/PS: Dirang<br>West Kameng District, Arunachal Pradesh            |
| <b>9. Assistant Cultural Secretary</b> | Smti. Leiki Droma<br>C/o- Lt. Norbu<br>Village: Ramacamp, PO/PS: Dirang<br>West Kameng District, Arunachal Pradesh          |

4) The following are the newly elected office bearers or the Executive Board Members of the Governing body of the Tsering Dema Memorial Trust.

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|--|---------------------------------------|
| <b>1. President</b>                    | <b>: Shri, Dorjee Tashi Thongkhar</b> |
| <b>2. Vice President</b>               | <b>: Shri. Dorjee Ngoimu</b>          |
| <b>3. Secretary General</b>            | <b>: Shri. Sange Tsering</b>          |
| <b>4. Joint Secretary</b>              | <b>: Smti. Nirmala Devi Rai</b>       |
| <b>5. Treasurer</b>                    | <b>: Smti. Phurpa Lhamu Ngoimu</b>    |
| <b>6. Auditor</b>                      | <b>: Shri. Suraj Kumar</b>            |
| <b>7. Advisor</b>                      | <b>: Shri. Lobsang Tsering</b>        |
| <b>8. Cultural Secretary</b>           | <b>: Smti. Leiki Chhojom</b>          |
| <b>9. Assistant Cultural Secretary</b> | <b>: Leiki Droma</b>                  |

## **ARTICALE 2:**

### **1. Short Title and Extent**

These rules may be called the Phendei Jungne Welfare Development Society Rules” and it shall come into force immediately on registration of the society as approved by the general body.

### **2. In these Rules and Bye Laws unless the context otherwise requires.**

- i) Expression of ‘SOCIETY’ means the Phendei Jungne Welfare Development Society.
- ii) ‘GENERAL BODY’ means a body of members of all categories admitted to the Society including Patrons and Chairman collectively acting in the general meeting.
- iii) ‘BRANCHES’ means the District Branches of the Phendei Jungne Welfare Development Society opened and functioning in a particular District at the desire of Central Committee through separate resolutions passed from time to time.
- iv) ‘REGIONAL COMMITTEE’ means a regional level committee other than the central committee or the governing body constituted for any region by resolutions passed by the Governing Body from time to time.

### **3. The rules herein after contained shall apply to the Society as soon as these are passed by the Executive Board meeting and duly approved by the General Body meeting. Minor modifications or amendments that may be required shall also be enacted by the same procedure.**

## **ARTICLE 3:MEMBERSHIPS.**

- a) The President Shri. Dorjee Tashi Thongkhar will hold the office.
- b) The Executive Board members will hold the office for a period of 5 years from the date of election/selection.
- c) If any member is involved in any activities prejudicial to the interest of the society, he/she shall be liable to be removed by the General Body Meeting by resolution passed by the 1/3<sup>rd</sup> majority.

## **ARTICLE4: MEETINGS.**

### **a) Executive Board.**

1. The Executive Board shall meet at least once every year and shall maintain records of its meetings.
2. The President/Chairman may whenever he thinks fit and shall upon requisition in writing signed by not less than eleven members of the Executive Board convene a special meeting of the Executive Board.
3. The Working President cum General Secretary shall ordinarily circulate among the members a notice of meeting of the Executive Board at least 15 days before the date fixed for such meeting together with a statement of the nature of business to be brought before the meeting. The President may direct in case of emergency special meeting to be called by short notice.
4. At every meeting of the Executive Board 1/3<sup>rd</sup> members of the Board shall form the quorum, provided that no quorum shall be necessary for an adjourned meeting.
5. Any business which may be necessary for the society on Executive Board to perform, except such as may be placed before its meeting, may be carried out after approval on members by circulation among all its members and any resolution circulates and approved by majority of the members signing shall be as effective and binding as it such resolution has been passed at the meeting of the Executive Board.

### **B) General Body.**

1. The General Body shall meet once in a year and there shall not be gap of more than 12 months between two meetings of the General Body.
2. The General Body shall review the work of the Society and also endorse its reports and accounts.
3. The General Body shall discuss and make broad guidelines for the activities of the Society.
4. General Body shall be competent to make rules, Bye-Laws and alter, amend or repeal the same.

**ARTICLE 5: INCOME AND SOURCES.**

The following are the main sources of income:

1. Personal contribution.
2. Membership.
3. Sponsorship.
4. Grants either in cash or in kind.

**ARTICLE 6: FUNDS AND ACCOUNTS.**

1. The funds of the Society shall be utilized solely for the purpose of the Society.
2. The accounts of the Society shall be maintained in the name of the Society and not in the name of any particular trustee or member of the Society.

**ARTICLE 7: EXECUTIVE BODY.**

The Executive Board of the Society shall consist of the following:-

1. President/Chairman
2. Vice President
3. Secretary General
4. Treasurer
5. Three members elected by the General Body

**ARTICLE 8: GENERAL BODY.**

The General Body of the Society shall consist of the following:-

1. All the members of the Executive Body.
2. Special invitees not more than 5 (five) in a meeting from among Patrons. Life members.
3. Representatives not more than 5 (five) in a meeting from ordinary members for the period of 5 (five) years.

**ARTICLE 9: ADVISORY BODY.**

It is to Guide and advice the Society.

**ARTICLE 10: VACANCY.**

1. The President shall purely deal with vacancies which fall under the Society and its staff.

**ARTICLE 11: POWERS AND DUTIES OF THE EXECUTIVE BODY.**

1. The Executive Committee shall have all powers and perform all such functions as are the powers and functions mentioned in the memorandum of the Society.
2. No action or proceeding of the Executive Committee shall be invalid or called in question merely by reason of the existence of any vacancy or vacancies among the Board of members.
3. The President of the Society will be the Chairman of any standing committees formed in the future under the Society.
4. The tenure of the office bearers shall be 5 (five) years or as decided by the General Body from time to time.
5. The Executive Committee can take decisions for the establishment of educational institutions for the promotion of quality education among the rural mass and to eradicate illiteracy.

**POWER OF THE PRESIDENT/CHAIRMAN.**

1. The President/Chairman is the Supreme Head of the Society and every decision of the Society shall be with his concurrence and consent.
2. He is the guiding force to give direction in all spheres of the social, cultural, medical, educational and welfare activities of the Society and may attend all the meetings of the Society.
3. The President is the constitutional head of the Society.
4. He is empowered to deal with the financial activities with the help of the General Secretary and Treasurer of the Society.
5. He is the guiding and advising authority of the Society.

### **POWER OF THE VICE-PRESIDENT.**

He will exercise such other powers as may be delegated to him/her by the President or the Executive Committee from time to time.

### **POWER OF THE SECRETARY.**

1. He is the working head of the Society.
2. He is empowered to perform any duty in consultation with the President.
3. He is to ensure the sound functioning of the Governing Body.
4. He is empowered to deal with the financial matters with the President, Vice President and the Treasurer of the Society.
5. He shall prepare and submit the annual report of the Society.
6. He is empowered to check the antisocial elements or activities practiced by any member of the Society.

### **POWER OF THE JOINT SECRETARY.**

He/She shall assist the Secretary and shall assume charges of the Secretary on his/her resignation, death, impeachment etc. And he/she will exercise such other powers as may be delegated to him/her by the Executive Body from time to time.

### **POWER OF THE TREASURER.**

1. He/She shall maintain accounts in a systematic way.
2. He/She shall maintain the Bank Accounts of the Society.
3. He/She shall produce the Annual Accounts and submit the same to the Chairman for further decision and disposal.
4. He/She is to assist the Chairman/Secretary in securing as much as financial assistance and grants from well wishers for the Society's fund.

## **COMMON SEAL.**

The Phendei Jungne Welfare Development Society shall have common seal of such mark and design as the Executive Board members may decide.

## **ACCOUNTS.**

1. The Executive Committee shall have the duty to keep proper books of accounts with respect to:
  - a. All the accounts and expenditure taken place.
  - b. All kind of purchase and sale of goods by the Society.
  - c. The assets and liabilities of the Society.
  - d. The financial year of the Society shall be from 1<sup>st</sup> April to 31<sup>st</sup> March of the following year.
  - e. Balance sheets and income and expenditure accounts will be maintained properly.
  - f. The bankers of the Society shall be the State Bank of India or any other scheduled bank, which may be approved by the Executive Board and the Society's account, will be operated under joint signature.

## **ARTICLE 12: BYE-LAWS.**

The Executive Committee will be formed by selection or by election. In case of election, the following rules have to be followed:

1. The Executive Committee shall appoint a returning officer who shall be entrusted to conduction the election.
2. At least three weeks prior to the day of election, the General Secretary shall call a general body meeting to inform the members of the fixed date for the election.
3. At least three weeks before the date on which elections are due to be held, the Secretary shall call upon members of the General Body to elect the office bearers, at the same time informing them the date fixed for election.
4. The returning officer shall scrutinize the nomination papers and declare the names of the valid candidates.
5. Voting, if held, will be by secret ballot, for which voting papers will be made available at the time of election.
6. Only those members enrolled themselves one year before the elections are entitled to vote and contest for office bearers.
7. Members shall cast their vote in person only.
8. The returning officer shall nominate two polling officers to assist him in conducting the elections.
9. Each voter will put a cross mark against the names of candidate for whom he or she is casting the vote.
10. Ballot papers with improper marking will be treated as invalid.
11. Counting of vote will be held as soon as after the polling is completed.
12. The returning officer will announce the result of election immediately after the counting is completed.

**ARTICLE 13:**

a) **AMENDMENT OF THE MEMORANDUM OF SOCIETY.**

In case it is deemed expedient to amend the Memorandum of Society the same shall be done in accordance with the procedure laid down in the Societies Registration Act. 1860 with prior approval of the General Body.

b) **AMENDMENT OF THE RULES OF BYE-LAWS.**

The General Body may at any time amend any rules of the Society as and when it is deemed expedient by 2/3<sup>rd</sup> (two third) majorities.

**ARTICLE 14: DISSOLUTION.**

In the event of the dissolution of the Society the fund and property that shall remain, after the satisfaction of its debts and liabilities, shall not be paid to any member of the Society or distributed among them, but shall be disposed off in the manner as the Executive Board may determine.

**ARTICLE 15:**

Nothing contained in this deed shall be deemed to authorise the members to do any act which may, in any way, be construed statutory modifications thereof and all activities of the Society shall be carried out with a view to benefit the public at large, without any profit motive and in accordance with the provisions of the Income Tax Act, 1961 or any statutory modification thereof.

**ARTICLE 16:**

All the incomes, earnings, movable/immovable properties of the Society shall be solely utilized and applied towards the promotion of its Aims and Objectives only as set forth in the memorandum of the Society and no profit thereof shall be paid or transferred directly or indirectly by way of dividends, bonus, profits or in any manner whatsoever to the present or the past members of the Society or to any person claiming through any one or more of the person or past members. No members of the Society shall have any personal claim on any movable or immovable properties of the Society or make any profits, whatsoever, by virtue of his membership.

**President**

**General Secretary**

**Vice President**

We the undersigned members of the Executive Board certify that this is the true copy of the constitution, rules and regulations of Phendei Jungne Welfare Development.

**President**

**General Secretary**

**Vice President**